



# EdCIL (India) Limited

A "MINI RATNA" CATEGORY-I CPSE OF GOVT. OF INDIA

EdCIL House, 18A, Sector-16A, NOIDA-201301 (UP)

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(RECRUITMENT ADVERTISEMENT- HR / RECTT. / ADVT. / 2025/01)

**EdCIL (India) Limited** is a **Mini Ratna Category-I, CPSE** continuously profit making and fast growing CPSE under the Ministry of Education, Govt. of India offering Project Management & Consultancy Services in all areas of Education and Human Resource Development, both within India & Overseas. The Company achieved turnover of Rs.656 crores during FY 2023-24. Currently, EdCIL is undergoing a major transformation and is planning for quantum jump in its turnover and is poised to play a major role in the education eco system in India.

EdCIL offers attractive compensation package with opportunity of career advancement. EdCIL is looking for highly competent, experienced and self-motivated candidates with a passion for excellence for the posts of **General Manager (Projects - IT Enabled Services project Implementation)** and **General Manager (Projects - IT enabled Business Development)** on a **Tenure Track initially for a period of 3 years, further extendable for 2 years or as per needs of the projects and performance of the official.**

EdCIL invites you to be a part of an exciting, **growing and profit making CPSE. EdCIL plays a significant role in** creating impact in the education and related services to its clientele group. Applicants are invited to apply to the following posts subject to meeting the eligibility criteria with regard to education qualifications, relevant experience, age etc. given as under:

| Sl. No | Post & Scale of Pay  | Educational Qualification  | Experience   | Age                                 |
|--------|--|--|--|-------------------------------------|
| 1.     | <b>General Manager (Projects - IT enabled Business Development) (E-5)</b><br><br>IDA Pay Scale<br>Rs. 80000-220000<br><br>Total Emoluments will be equal to 27 lakhs (approx.) per annum.<br><br>No. of Post : 1 | <b>Essential</b><br><br>MBA / PGDM (2 years full time programme) with Graduation in B.Tech / B.E./ Masters in Social Sciences<br><br>OR<br><br>Masters in Science or Technology<br><br>Desirable: PhD (or) PG Degree in Statistics/ applied areas with analytical software/ programming experience of using statistical software | <b>Essential:</b> <ul style="list-style-type: none"><li>• Minimum 16 years Post Qualifications work experience in Planning, Client Advisory &amp; Corporate Strategy roles, preparation of sector plans, policy inputs, execution of projects in the development sector including education and related areas. Implementation of National level schemes, projects in education and related areas, IT/ ICT and such relevant areas</li><li>• At least two years' experience in the national mission mode projects in education, IT, ICT, applying digital technology solutions at the national level and Science &amp; Technology, STEM related areas.</li></ul> <b>Optional:</b> <ul style="list-style-type: none"><li>• Pay scale of Rs. 70000-200000 (IDA) or CTC of Rs 24 Lakhs per annum in the last 2 year.</li></ul> <b>Job Description:</b> <ul style="list-style-type: none"><li>• Business development in ICT &amp; IT enabled services with focus to education, identification of business potential, develop IT services for education sector projects aligned with states, national &amp; regional level, preparation of RFP responses (national &amp; international), ICT for education policy &amp; administration viz ERP, LMS etc</li><li>• Diverse domain experience viz., corporate growth strategy, financial modelling, business planning, feasibility studies, organizational design &amp; change management, Digital innovation</li><li>• Experience in Business Development, Contracts Management, identification and tracking of potential business opportunities across all clientele group</li><li>• Experience in Planning, Implementation and optimization of the strategy and execution of the demand generation verticals / models with focus to education sector in IT / ICT &amp; IT enabled solutions</li><li>• Excellent skills in negotiating contracts, assigning tasks leading meetings and implementing initiatives</li><li>• Explore and imbibe new technologies in the business development strategies / plans</li><li>• Analysing and implementation of policies and procedures, oversee short and long term business plans and initiatives</li></ul> | Not above 44 years as on 31.12.2024 |

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|--------|---|---|--|--|
| 2.     | <p><b>General Manager (Projects - IT Enabled Services project Implementation) (E-5)</b></p> <p>IDA Pay Scale<br/>Rs. 80000-220000</p> <p>Total Emoluments will be equal to 27 lakhs (approx.) per annum</p> <p>No. of Post :1</p> | <p><b>Essential</b></p> <p>MBA / PGDM (2 years full time programme) with Graduation in B.Tech / B.E./ Masters in Social Sciences</p> <p>OR</p> <p>Masters in Science or Technology</p> <p>Desirable: PhD (or) PG Degree in Statistics/ applied areas with analytical software/ programming experience of using statistical software</p> | <p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>Minimum 16 years Post Qualifications work experience in Planning, Client Advisory &amp; Corporate Strategy roles, preparation of sector plans, policy inputs, execution of projects in the development sector including education and related areas. Implementation of National level schemes, projects in education and related areas, IT/ ICT and such relevant areas</li> <li>At least two years' experience in the national mission mode projects in education, IT, ICT, applying digital technology solutions at the national level and Science &amp; Technology, STEM related areas.</li> </ul> <p><b>Optional:</b></p> <ul style="list-style-type: none"> <li>Pay scale of Rs. 70000-200000 (IDA) or CTC of Rs 24 Lakhs per annum in the last 2 year.</li> </ul> <p><b>Job Description:</b></p> <ul style="list-style-type: none"> <li>Project development, implementation of IT/ ICT at the national level, generating insights for large data sets and stakeholder engagement for deployment of digital initiatives</li> <li>Mapping of stakeholder relevant to project specific needs in the ICT applications</li> <li>Developing framework for digital technology tools, implementation of framework/models in achieving project goals &amp; objectives.</li> <li>Review of national / international digital initiatives in the education and related areas to develop models for outreach and transfer of digital technology solutions</li> <li>Project planning, Management, development, project preparation in Education domain area, design and deployment of ICT, analytical solutions for education services</li> <li>Preparation of succession planning, stakeholder engagement, training &amp; development, ERP solutions, design and inputs for customization, any statutory compliance as per needs.</li> <li>Review, analysis, identification of ICT/IT interventions in the education sector and related areas at various levels, national-state levels in line with NEP aims, objectives.</li> <li>Develop policy frameworks, interventions based on client feedback and inputs to largescale deployment of ICT enabled technologies</li> </ul> | <p>Not above 44 years as on 31.12.2024</p> |

**Note:**

- The positions announced are initial phase of recruitment and will be on contract, tenure track mode
- The Job description mentioned above are only illustrative in nature and not exhaustive.
- The Institute/University awarding the Degree/Diploma must be recognized by Central/State Government or AICTE/ UGC.
- Preference will be given to candidates with exceptional qualifications & experience for the posts mentioned. Flexibility in other parameters may be allowed for such candidates having exceptional qualifications & experience.
- Candidates having last experience of Central Govt. / State Govt./Autonomous bodies/Public Sector Undertaking/organizations having minimum turnover of Rs.100 Crores / Listed companies only will be considered.
- EdCIL reserves the right to shortlist / reject any candidate based on the suitability for the post / total applications received. EdCIL also reserve the right to withhold, cancel, withdrawn or amend whole or any part of this recruitment process and increase or decrease of vacancy.
- Shortlisting for interview shall be based on the declaration by the candidate. However, the eligibility of the candidate shall be confirmed based on submission/verification of all original certificates/documents at the time of Interview.
- For CPSE candidates current basic pay (if higher) shall be protected. Additional increment(s) may be considered only in deserving cases.
- The cut-off date for age and experience is 31.12.2024.

## General Conditions:

1. Only Indian Nationals shall apply.
2. One candidate can apply only for one post. In case of multiple applications for one post or application for both the advertised posts by one candidate, only the last application of the candidate shall be considered subject to eligibility criteria.
3. Age relaxation for SC/ST (5 years)/ OBC-NCL (3 years) / Ex-servicemen (05 years) & PwD (Person with Disability) (05 years) will be applicable. Upper age limit is relaxable by 05 years for the candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1/1/1980 to 31/12/1989.
4. The EdCIL's employees (on regular basis) shall be allowed relaxation in the upper age limit to the extent of service already rendered by them in the Company.
5. **Remuneration:** Selected candidates will be placed in the IDA pay scale of Rs.80000- 220000 (E-5). Besides Basic pay, they will be entitled to DA, HRA/Leased accommodation, Performance Related Pay (PRP), Leave Encashment, Medical Facilities, Perks, superannuation benefits (i.e. PF, Gratuity, PRMS, NPS) etc. as per rules of the company
6. The candidate/applicant should be in service as on date of submission of online application and on date of interview.
7. Mode of receipt of applications will be **ONLINE** only however, the employee from Govt. Deptt./PSU/Autonomous bodies are required to forward their applications (hard copy) through proper channel preferably within 15 days of submission of online application. The candidates from Govt. Deptt./PSU/Autonomous bodies applying for the posts of General Manager (E-5) should organize to forward their APAR/ACR for the last 5 years along with the hard copies of their application. In the absence of proper forwarding of their application through their employer and also not producing NOC at the time of interview their candidature will be treated as cancelled / rejected. The envelope mentioning the "Post applied for" should be addressed to Head (HR & Admin), EdCIL House, Plot No. 18A, Sector 16A, Noida 201301.
8. Documents in support of Age, Academic / Professional Qualification, Experience and age relaxation etc. have to be produced in original at the time of Interview. In case of employees from Government/PSUs/Autonomous bodies, NOC is required to be produced at the time of interview.
9. Screening and selection will be based on the details provided by the candidates. Hence, it is necessary that applicants should furnish accurate, complete and correct information in all areas including details of experience. Furnishing of any incomplete, wrong / false information will be a disqualification. If at any stage during the recruitment, selection process and even any time thereafter, it is found that any candidate has furnished false / wrong / misleading or concealment of information, his/her candidature will be cancelled or service will be terminated forthwith.
10. Merely submission of online applications and fulfillment of the eligibility criteria shall not confer any right upon the candidate to be called for interview. The overall requirement of the job will be one of the criteria for screening / short listing of the candidate for interview. Candidate shall be shortlisted based on qualifications, experience & other qualifying criteria. Only the shortlisted candidates shall be called for interview / Written Aptitude Test.
11. Outstation candidate appearing for Interview shall be reimbursed Travelling allowance as per rules of the Company.
12. Candidates are advised to possess a valid e-mail ID which is to be entered in the on-line application form. Call letters and intimations connected with this recruitment will be sent to shortlisted candidates on their registered e-mail ID and by Speed Post to the address intimated.
13. The Advertisement Number and Online Application Number may be noted for future reference.
14. EdCIL reserves the right to shortlist or select/reject any candidate in due observance of relevance to the eligibility as per the given criteria and its recruitment rules.
15. EdCIL's ONLINE application module is live from **15.01.2025 to 31.01.2025 (upto 06:00 pm)**.
16. Queries, if any may be addressed to Deputy Manager (HR & Admin.) at hrhelpdesk@edcil.co.in and Telephone No. 0120-4156001 / 02 / 03 (10:00 am to 05:00 pm from Monday to Friday).
17. All amendments, time extension, clarifications, etc. will be uploaded on the EdCIL website ([EdCIL : Careers \(edcilindia.co.in\)](http://EdCIL : Careers (edcilindia.co.in))) only and will not be published in newspapers. Candidates should regularly visit the EdCIL's website to keep themselves updated.

PLEASE **CLICK ON OUR WEBSITE [www.edcilindia.co.in](http://www.edcilindia.co.in) (CAREER)** FOR SUBMISSION OF ONLINE APPLICATION.

Issuing Authority  
General Manager (HR/Admn.)