

BID DOCUMENT

Renovation of Toilets blocks at EdCIL Corporate Office,Noida

NIT No. : EdCIL/EIS&EPS/Toilet Block Renovation / 2020 /02

- TECHNICAL AND FINANCIAL BID



EdCIL (India) Limited

(A Govt. of India Mini Ratna Enterprises)

'EdCIL House', Plot No. 18A, Sector- 16A

NOIDA – 201301 (UP), INDIA

Tel: 0120 – 4156001-002,4154003,

2512004-006,4310840

Dated: 28.07.2020

This document is serially numbered from page number 01 to 54.

DISCLAIMER

The information contained in this Tender document (the "TENDER") or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this TENDER and such other terms and conditions subject to which such information is provided.

This TENDER is not an Agreement and is neither an offer nor invitation by the Authority to the prospective Bidders or any other person. The purpose of this TENDER is to provide interested parties with information that may be useful to them in making their financial offers (BIDs) pursuant to this TENDER. This TENDER includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This TENDER may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this TENDER. The assumptions, assessments, statements and information contained in the Bidding Documents, especially the Feasibility Report, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this TENDER and obtain independent advice from appropriate sources.

Information provided in this TENDER to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

The Authority, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this TENDER or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the TENDER and any assessment, assumption, statement or information contained therein or deemed to form part of this TENDER or arising in any way for participation in this BID Stage.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon

the statements contained in this TENDER. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this TENDER. The issue of this TENDER does not imply that the Authority is bound to select a Bidder or to appoint the Selected Bidder, as the case may be, for the Project and the Authority reserves the right to reject all or any of the Bidders or BIDs without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its BID including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority, site visits, investigations, studies, or any other costs incurred in connection with or relating to its BID. All such costs and expenses will remain with the Bidder and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the BID, regardless of the conduct or outcome of the Bidding Process.

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CHAPTER-I

EdCIL (INDIA) LTD
(A GOVT. OF INDIA MINI RATNA ENTERPRISE)
SECTOR 16A, NOIDA

NOTICE INVITING TENDER
(e-Tendering mode)

NIT No.: EdCIL/EIS&EPS/Toilet Renovation/

Dated: 28/07/2020

1. EdCIL (India) Limited intends to invite “**single packet**” open tender offers for the “**Renovation of Toilets at EdCIL Corporate Office,Noida**” as per details given below:

Name of work	Renovation of Toilets at EdCIL Corporate Office,Noida
Earnest Money Deposit	Rs. 60,000/- (Rs. Sixty thousand only) In form of Demand Draft in favor of “ EDCIL India Limited ” payable at Noida from any of the Scheduled Bank in India. Note:- Bidders registered with MSME/NSIC are exempted for submission of EMD.
Performance Security	5% of the total work order value of the successful bidder in the form of Performance Bank Guarantee (PBG) /Demand Draft is required to be submitted within 15 days from the date of issue of LOA in favor of EdCIL (India) Limited,EdCIL House,18A,Sector 16A.Noida-201301 (UP) This Performance Bank Guarantee (PBG) shall be valid for a period of 90 days beyond defects liability-period of 1 (One) Year after completion of work or handover of site whichever is later.
Name of Organization	EdCIL (INDIA) LTD
Category of work	Civil, Sanitary, Plumbing and Electrical Work.
Place of work and Duration of work	EdCIL (India) Limited,EdCIL House,18A,Sector 16A.Noida-201301 (UP) One Hundred Twenty (120) Days from date of acceptance of Work Order.
The Currency in which payment shall be made	Indian Rupees (INR)

Date of Publishing	28/07/2020
Document Download Start Date	28/07/2020
Document Download End Date	28/08/2020 at 14:00 Hrs.
Last Date and Time for receipts of Bids (Online & Offline Both ways)	28/08/2020 up to 16:00 Hrs.
Date and Time of Opening of Bid	28/08/2020 at 16:30 Hrs.
No. of Packets	01 (One Packet)
Bid Validity	90 days (From last date of Bid submission)
Address for Communication	Chief General Manager (EIS & EPS) EdCIL (India) Limited, 18 A, Sector-16A, Noida-U.P.-201 301
Contact No.	0120 – 4156001-002,4154003, 2512004-006,4310840
Email Address	cgm.infracivil@edcil.co.in eprocure@edcil.co.in

2. Tender document shall be downloaded from electronic tender portal link available at EdCIL Tender web page. Aspiring bidders who have not get registered in e-procurement should get register/enroll before participating. Interested bidders are advised to go through instructions provided at “Instructions to Bidders for e-tendering.”
3. No manual bids shall be accepted. All bids should be submitted in the E-procurement portal.
4. Bidders are advised to visit the EdCIL Web site for getting themselves updated for information on this tender. Corrigendum and addendum may be issued on the changes required. Reply on pre-bid queries received by EdCIL shall be displayed on EdCIL website/e-tendering website. Bidders are advised to visit web page and update themselves.

Chief General Manager
(EIS & EPS)
EdCIL (India) Limited,
18 A, Sector-16A, Noida-201 301

CHAPTER-II

TERM OF REFERENCE & DEFINITIONS

Employer	Means the Chairperson & Managing Director, EdCIL (India) Limited.
Authorized Signatory	The bidder's representative (explicitly, implicitly, or through conduct) with the powers to commit the authorizing organization to a binding agreement. Also called signing officer/ authority having the Power of Attorney from the Competent authority of the respective Bidding firm.
Bid/Tender	"Bid" means the response to this document presented in Single Packets, Technical Bid and Financial Bid, which are supplied with necessary documents and forms as given in Annexure, complete in all respect adhering to the instructions and spirit of this document.
Bidder/Tenderer	"Bidder" means any individual/ proprietor/ partnership firm/ agency/ company/ responding to Request for Proposal and who makes a Bid.
Contract	"The Contract" means the agreement entered into between EdCIL and the selected bidder(s) in terms of clauses mentioned
Contractor	Successful bidder /bidders who has/have deposited the necessary Earnest money and has/have been given written intimation about the acceptance of tender
Day	"Day" means a working day as per rules of EdCIL.
EMD	E arnest M oney D eposit
D.D	D emand D raft
EdCIL	EdCIL (India) Limited, Noida (A Govt. of India Enterprise)
TC	Tender Committee
PBG	P erformance B ank G uarantee

Security Deposit (SD)	Amount of the Order Value deposited by the Bidder and retained till the successful completion of the project (as long as the bidder fulfils the contractual agreement).
Work	“works required to be executed in accordance with the contract/work order
Similar work	means "Similar work would mean Construction/Renovation of building works includes " Civil, Electrical, Plumbing and external development works of buildings completed.
TENDER	“ TENDER ” means the Request for Proposals
LOA	means letter giving intimation to the tenderer that his tender has been accepted in accordance with the provisions contained in that lette
GST	G oods and S ervices T ax
EPF	E mployee P rovident F und
ESI	E mployees S tate I nsurance.
MSME	M icro, S mall and M edium E nterprises.
NSIC	N ational S mall I ndustry C orporation.
GOI	G overnment O f I ndia.

CHAPTER- III

Offline and Online Bid Submission Documents

1. Offline Submissions:

The bidder is requested to submit the following documents offline to the under mentioned address before the start of Public Online Tender Opening Event in a Sealed Envelope at the address.

The envelope shall bear the project name, the tender number and the words 'DO NOT OPEN BEFORE' (due date & time).

- I. Original EMD amount in the form of Demand Draft.
- II. Original copy of the power-of-attorney, wherever required.

Note: The Bidder should also upload the scanned copies of all the above-mentioned original documents as Bid-Annexure during Online Bid-Submission.

2. Online Submissions:

The Online bids (complete in all respect) must be uploaded online in one Envelopes as explained below:

Envelope – 1 (Following documents to be provided in merged PDF file*) *file size shall be less than 5 MB each.			
Sl. No.	Documents	Content	File Types
Envelope-1			
Sl. No.	Documents	Content	File Types
1.	Technical & Financial Bid	Organization Declaration Sheet as per Annexure-II	.PDF
		Annexure and other supporting documents	.PDF
		As per Financial Bid form-I & Annexure-I	.PDF and Online.

CHAPTER-IV**INSTRUCTIONS FOR E-TENDERING****1. Instructions for Online Bid Submission:**

- 1) E-tendering is new technology for conducting public procurement in a transparent and secured manner. As per Government of India's directives, EdCIL (India) Limited has adopted E-tendering.
- 2) For conducting electronic tendering, EdCIL (India) Limited has decided to use Electronic tender portal link available with detailed information on e-tendering process at EdCIL website. This portal built using Electronic tender's software is referred to as <http://www.tenderwizard.com/EDCIL>.
- 3) The bidders are required to submit soft copies of their bids electronically on <http://www.tenderwizard.com/EDCIL> e-tendering website, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the Tender Wizard E-Tendering Portal, prepare their bids in accordance with the requirements and submitting their bids online on the Tender Wizard E-Tendering Portal.
- 4). The scope of work to be tendered is available in the complete bid documents which can be viewed /downloaded from Tender Wizard E-Tendering Portal of <http://www.tenderwizard.com/EDCIL>. Both Technical Bid and Financial Bid will be submitted concurrently duly digitally signed in the website <http://www.tenderwizard.com/EDCIL>. No claim shall be entertained on account of disruptions of internet service being used by bidders. Bidders are advised to upload their bids well in advance to avoid last minute technical snags.
- 5). All Corrigendum/Amendment/Corrections, if any, will be published on the website <http://www.tenderwizard.com/EDCIL>.
- 6). It is mandatory for all the applicants to have Digital Signature Certificate (in the name of person who will sign the bid document) from any of the licensed certifying.
- 7). To participate in the e-tendering submission, it is mandatory for the applicants to get registered their firm/joint venture with the Tender Wizard E-Tendering Portal of <http://www.tenderwizard.com/EDCIL>.to have user ID & Password from Tender Wizard E-Tendering Portal.
- 8). **Register your organization on Tender Wizard E-Tendering Portal by following link <http://www.tenderwizard.com/EDCIL> well in advance of your first tender submission deadline on Tender Wizard E-**

Tendering Portal for obtaining credentials by paying Annual registration charges. Vendor Registration is Valid for 1year.

- 9). Get your organization's concerned executives trained on **Tender Wizard E-Tendering Portal** well in advance of your first tender submission deadline on E-tender Site.
- 10). Submit your tender well in advance by relevant documents along with copy of EMD of tender submission deadline on **Tender Wizard E-Tendering Portal** as there could be last minute problems due to internet timeout, breakdown, etc.
- 11). Tenders should be submitted only through Tender Wizard E-Tendering Portal and obtain the Tender Acknowledgement copy as a proof of successful submission.
- 12). Vendors Training Program: Vendors are requested to contact at Tender wizard Helpdesk for any information regarding E-tendering / training.
 - a) For online registration, intended bidders may write us at harishkumar.kb@etenderwizard.com or contact no. 080-49352000/9686115318/9650520101/8800445981.
 - b) For any further query related to Training Session, Tender Uploading/downloading or any other query related to tender please contact Tender wizard Helpdesk.
 - Telephone: 080-49352000/9686115318 or write us mail on Email Id:-harishkumar.kb@etenderwizard.com, ambasa@etenderwizard.com, twhelpdesk759@gmail.com, twhelpdesk963@gmail.com

2. Digital Signature Certificates

For integrity of data and authenticity/non-repudiation of electronic records, and to be compliant with IT Act 2000, it is necessary for each user to have a Digital Signature Certificate (DSC). Also referred to as Digital Signature Certificate(DSC)of Class 2or above, issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA)[refer <http://www.cca.gov.in>].

3. Registration

- a) To use the **Tender Wizard E-Tendering Portal**, vendors need to register on the portal by going on the link provided at EdCIL tender webpage as <http://www.tenderwizard.com/EDCIL>. Registration of each organization is to be done by one of its senior persons who will be the main person coordinating for the e-tendering activities. In **Tender**

Wizard Portal terminology, this person will be referred to as the Super User (SU) of that organization. For further details, please visit the website/portal, and click on the 'Contractor/Supplier Organization' link under 'Registration' (on the Home Page) and follow further instructions as given on the site. Pay Annual Registration Fee as applicable.

- b) After successful submission of Registration details and Annual Registration Fee, please contact **Tender Wizard** Helpdesk (as given below), to get your registration accepted/activated.

C) Important Note:

- I. To minimize the problems during the use of **Tender Wizard E-Tendering Portal** (including the Registration process), it is recommended that the user should use as per the instructions given under 'Tender Wizard E-Tendering Portal User-Guidance Centre' located on Home Page, including instructions for timely registration on Portal. The instructions relating to 'Essential Computer Security Settings for Use of Tender Wizard E-Tendering Portal and 'Important Functionality Checks' should be especially taken into cognizance.
- II. Please note that even after acceptance of your registration by the Service Provider, to respond to a tender you will also require time to complete activities related to your organization, such as creation of users, assigning roles to them, etc.

4. SEARCHING FOR TENDER DOCUMENTS

- I. There are various search options built in the Tender Wizard E-Tendering Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID/ Tender Search Code (TSC), organization name, location, date, value, etc. There is also an option of advanced search for tenders, where in the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other key words etc. to search for a tender published on the Tender Wizard E-Tendering Portal.
- II. Once the bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. This would enable the Tender Wizard E-Tendering Portal to intimate the bidders through e-mail alert in case there is any corrigendum issued to the tender document.
- III. The bidder should make a note of the unique Tender ID/ Tender Search Code (TSC) assigned to each tender, in case they want to obtain any clarification/help from the Help desk.

5. PREPARATION OF BIDS

- I. Bidder should take into account any corrigendum/addendum published on the portal before submitting their bids.
- II. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents-including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- III. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/ schedule and generally, they can only be in PDF format. Bid documents may be scanned with 100dpi with black and white option.

6. SUBMISSION OF BIDS

- I. Bidder should log into the site well in advance for bid submission and complete all formalities of registration (at least two days in advance of the closing date) so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be sole responsible for any delay in uploading of bid within the stipulated time.
- II. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- II. Bidder has to pay the tender fee/EMD as applicable through demand draft as per tender condition in favour of “**EdCIL (India) Ltd**” payable at **Noida** and enter details of the instruments. Original copies of demand draft for EMD/ Tender fees are required to be submitted.
- IV. A standard Financial Bid form has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the financial bid format is found to be modified by the bidder, the bid will be rejected.
- V. The server time (which is displayed on the bidder’s dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- VI. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- VII. Upon the successful and timely submission of bids, the portal will give a

successful bid submission message & bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

7. **ASSISTANCE TO BIDDERS**

- I. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority. For any other tender related queries bidders are requested to contact on below given numbers/email.

EdCIL / Tender Wizard E-Tendering Portal Helpdesk	
Telephone/ Mobile	Customer Support:080-49352000 (Multiple Telephone lines) EmergencyMobileNumbers:9686115318/ 9650520101/8800445981. (Please contact in case of emergency during non-working hours.)
E-mail ID	To Tender Wizard harishkumar.kb@etenderwizard.com ambasa@etenderwizard.com twhelpdesk759@gmail.com twhelpdesk963@gmail.com & cc to: eprocure@edcil.co.in

8. **Offline Submissions: (AS PER TENDER REQUIREMENT)**

- a) The bidder is requested to submit the following documents in a Sealed Envelope to the above-mentioned address (given in NIT) before the start of Public Online Tender Opening Event.

1. **EMD in the form of Demand Draft.**
2. **Original Copy of the power-of-attorney wherever applicable.**

Note: The Bidder should also upload the scanned copies of all the above-mentioned original documents as Bid-Annexure during Online Bid-Submission.

- b) The envelope shall bear (the project name), the tender number and the words 'DO NOT OPEN BEFORE' (due date &time).

9. Public Online Tender Opening Event (TOE)

- a. Tender Wizard E-Tendering Portal offers a unique facility for 'Public Online Tender Opening Event (TOE)'. Tender Opening Officers, as well as, authorized representatives of bidders can simultaneously attend the Public Online Tender Opening Event (TOE) from the comfort of their offices. Alternatively, one/two duly authorized representative(s) of bidders (i.e. Contractor/Supplier organization) are requested to carry a Laptop with Wireless Internet Connectivity, if they wish to come to Buyer Organization for the Public Online TOE.
- b. Every legal requirement for a transparent and secure 'Public Online Tender Opening Event (TOE)', including digital counter-signing of each opened bid by the authorized TOE-officer(s). Simultaneous online presence of the participating bidders' representatives for TOE has been implemented on Tender Wizard E-Tendering Portal.
- c. Tender Wizard E-Tendering Portal has a unique facility of 'Online Comparison Chart' which is dynamically updated as each online bid is opened. The format of the chart is based on inputs provided by the Buyer for each Bid-Part of a tender. The information in the Comparison Chart is based on the data submitted by the Bidders. A detailed Technical and / or Financial Comparison Chart enhance Transparency.
- d. Tender Wizard E-Tendering Portal has a unique facility of a detailed report titled 'Minutes of Online Tender Opening Event (TOE)' covering all important activities of 'Online Tender Opening Event (TOE)'. This is available to all participating bidders for 'Viewing/Downloading'.

10. CRITICAL DO'S AND DON'TS FOR BIDDERS

Specifically, for Contractor/Supplier organizations, the following '**SEVEN KEY INSTRUCTIONS for BIDDERS**' must be assiduously adhered to:

- I. Obtain individual Digital Signing Certificate (DSC or DC) well in advance of your first tender submission deadline on **Tender Wizard E-Tendering Portal**.
- II. Register your organization on **Tender Wizard E-Tendering Portal** well in advance of the important deadlines for your first tender on Tender Wizard E-Tendering Portal viz. 'Date and Time of Closure of Procurement of Tender Documents' and 'Last Date and Time of Receipt of Bids'. Please note that even after acceptance of your registration by the Service Provider, to respond to a tender you will also require time to complete activities related to your organization, such as creation of Marketing Authority (MA) [i.e. a department within the Supplier/ Bidder

Organization responsible for responding to tenders], users for one or more such MAs, assigning roles to them, etc. It is mandatory to create at least one MA. This unique feature of creating an MA enhances security and accountability within the Supplier/ Bidder Organization.

- III. Get your organization's concerned executives trained on Tender Wizard E-Tendering Portal well in advance of your first tender submission deadline on the Portal.
- IV. For responding to any particular tender, the tender (i.e. its Tender Search Code or Tender No) has to be assigned to an MA. Further, an '**Official Copy of Tender Documents**' should be procured/ downloaded before the expiry of Date and Time of Closure of Procurement of Tender Documents.

Note: Official copy of Tender Documents is distinct from downloading 'Free Copy of Tender Documents'. Official copy of Tender Documents is the equivalent of procuring physical copy of Tender Documents with official receipt in the paper-based manual tendering system.

- V. Submit your bids well in advance of tender submission deadline on Tender Wizard E-Tendering Portal (There could be last minute problems due to internet timeout, breakdown, etc.)
- VI. Tender Wizard E-Tendering Portal will make your bid available for opening during the Online Public Tender Opening Event (TOE) 'ONLYIF' your 'Status pertaining Overall Bid-Submission' is '**Complete**'. For your record, you can generate and save a copy of 'Final Submission Receipt'. This receipt can be generated from 'Bid-Submission Overview Page' only if the 'Status pertaining overall Bid-Submission' is 'Complete'.

11. MINIMUM REQUIREMENTS AT BIDDER'S END

- Computer System having configuration with minimum Windows 7 or above, and Broadband connectivity
- Digital Certificate(s)

Note:

- I. The Bid shall be typed in English and signed by the Bidder or a person duly authorized to bind the Bidder to the Contract. The person(s) signing the Bids shall initial all pages of the Bids.
- II. All envelopes should be securely sealed and stamped.
- III. It is mandatory for the Bidder to quote for all the items mentioned in the tender.

CHAPTER-V
INSTRUCTIONS TO BIDDERS / TERMS & CONDITIONS

1. **Due date:** The tender has to be submitted before the due date & time. The offers received after the due date and time shall not be considered.
2. **Preparation of Bids:** The offer/bid shall be submitted in Single bid systems (i.e.) Technical bid and Financial bid. The technical bid shall consist of all technical details along with terms and conditions. Financial bid shall indicate item wise rate for the items mentioned in the Technical Bid/Financial Bid in the given format.
3. **Earnest Money Deposit (EMD):**
EMD of **Rs. 60,000/- (Rs. Sixty thousand only)** shall be submitted separately in the form of Demand Draft in favour of **“EDCIL India Limited” payable at Noida** from any of the Scheduled Bank in India with a validity of Ninety (90) days from the last date of submission of tender. The Bid sent without EMD shall be considered as NON-RESPONSIVE and liable to be rejected.
Note:-Bidders registered with MSME/NSIC are exempted for submission of EMD and other guidelines applicable as on date of the MSME Ministry, GOI.
4. **Refund of EMD:**
 - I. The EMD will be returned to unsuccessful Tenderer/s only after the Tenders are finalized and letter of award issued to successful bidder.
 - II. Earnest money will be forfeited if the bidder unilaterally withdraws the offer, or unilaterally amends, impairs or rescinds the offer within the period of its validity.
 - III. In Case of Successful Bidder, the EMD submitted shall become the part of security deposit.
5. **Acceptance/ Rejection of bids:** EdCIL reserves the right to reject any or all offers without assigning any reason. EdCIL based on the requirement, without assigning any reason to the Bidder/s may split work/Scope/Bid offer in stages or in parts according to the need of work or for ease of execution of work. EdCIL reserves right to take decision according to requirement and no claim on whatsoever ground shall be entertained from the bidder. Final decision of EdCIL shall be binding on the bidder.

6. PRE-QUALIFICATION CRITERIA:

(Documents must be provided in support of the following PQ Criteria otherwise bids will be summarily rejected)

S.No.	PQ CRITERIA	Supporting Documents required
I.	Should have in same business since minimum 5 (Five) years earlier from the tender release date.	Copy of certificate of incorporation/ any other supporting document.
II	<p>Should have satisfactorily/successfully completed works during last 5 years ending previous day of last date of submission of tender.</p> <p>Three similar works each costing not less than Rs. 11.00 lakhs</p> <p style="text-align: center;">or</p> <p>Two similar completed works each costing not less than Rs. 16.00 lakhs</p> <p style="text-align: center;">or</p> <p>one similar completed work costing not less than Rs. 21.00 lakhs .</p> <p>Note:-Similar work would mean Construction/Renovation of building works includes Civil, Electrical, Plumbing and external development works of buildings complete.</p>	Copy of the performance certificate/work done certificate/Final Bill Acceptance/Submission/any other relevant documents for completion of work in last five years.
III	<p>The average annual turnover of the bidder firm should be minimum Rs. 25.50 Lakhs (Rs. Twenty Five Lakhs Fifty Thousand only) during the last three financial years (2016-2017, 2017-2018 & 2018-19).</p> <p>The agency should have profit for all 3 years.</p>	Certificate from the Chartered Accountant and copy of audited balance sheets/P&L Accounts for the relevant years. Or ITR of the relevant years.
IV	Contractor Should have valid GST Registration Number.	Copy of Registration.
V	Contractor Should have valid EPF Registration Number.	Copy of Registration.
VI	Contractor Should have valid ESIC Registration Number.	Copy of Registration.

Evaluation & Comparison of Bid:

- i) Upon Opening the Bids, EdCIL will examine the Bids to determine whether all the stipulated tender document requirements are in order and complete in all aspects.
- ii) Upon verification of the bid documents as submitted, the bids shall be evaluated to ascertain whether it meets the eligibility criteria as specified in the Tender document.
- iii) The technical bids shall be evaluated based on the available documents submitted by the bidder. In the course of its evaluation, EdCIL may ask for clarifications from the bidders in respect of the Bid documents submitted by them. Any clarification submitted by a bidder that is not in response to a request by EdCIL shall not be considered. The request for clarification and the response shall be in writing.
- iv) If a bidder does not provide clarifications of its bids by stipulated date and time set by EdCIL, their bid may be rejected.
- v) **Financial bid evaluation shall be done only for those bidders who qualify the pre-qualification criteria.**

Notwithstanding anything stated above, EdCIL reserves the right to assess bidder's capability and capacity to perform the contract, should circumstances warrant such an assessment in the overall interest of the EdCIL.

7. Taxes

Bidder/Suppliers should be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc.,. EdCIL shall not make any payment towards any taxes or any other incidental charges payable by the Contractor.

8. Rates:

- i. The rate should be quoted in per unit (including taxes). The offer/bid should be inclusive of taxes and duties,
- ii. The rates must be quoted in the Performa given in Financial Bid failing which the Bid would be treated as non-responsive. Any discount or any other offers affecting the rate must be mentioned in Financial Bid only. Discount or any other offers affecting the Package rate mentioned at any other place of the bid other than Financial Bid will not be considered.

9. Rates in Figures and Words:

Rates Quoted by the Bidder in tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and

words. However, if a discrepancy is found, the rates which correspond with the amount worked out by the contractor shall unless otherwise proved be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figures or in words then the rates quoted by the contractor in words shall be taken as correct. Where the rates quoted by the bidder in figures and in words tally but the amount is not worked out correctly, the rates quoted by the Bidder will unless otherwise proved be taken as correct and not the amount. In event no rate has been quoted for any item(s), leaving space both in figure(s), word(s) and amount blank, it will be presumed that the Bidder has included the cost of this/these item(s) in other items and rate for such item(s) will be considered as zero and work will be required to be executed accordingly.

In the case of any tender where unit rate of any item/items appear unrealistic, such tender / item(s) will be considered as unbalanced and in case the tender is unable to provide satisfactory explanation such a tender / item(s) is liable to be disqualified and rejected.

10 Performance Security:

The successful bidder should be required to deposit Performance Bank Guarantee /Demand Draft, equivalent to 5% of contract value to EdCIL within 15 days from the date of issue of Letter of Acceptance(LOA). The Performance Bank Guarantee should be issued by a Scheduled Bank in favor of "**EdCIL (India) limited, EdCIL House 18A, Sector 16A, Noida** This Performance Bank Guarantee should be retained throughout the currency of the contract and should be extended by the bidder from time to time, as required by EDCIL.

This Performance Bank Guarantee (PBG) shall be valid for a period of 90 days beyond defects liability-period of 1 (One) Year after completion of work or handover of site whichever is later. The Performance Guarantee shall be returned to the contractor, without any interest.

11. Award of Contract:

- I. EdCIL reserves the right to accept or reject any Bid and to annul the bidding process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the Bidders. In case of annulment, all proposals submitted and specifically, proposal securities shall be promptly returned to the Bidder.
- II. EdCIL has the right to review at any time prior to award of contract that the qualification criteria, as specified in Clause: 6 are still being met by the Bidder whose offer has been determined as first rank. A proposal shall be rejected if the qualification criteria, as specified in Clause: 6 are no longer met by the Bidder whose offer has been determined as first rank.

12. Execution of Work.

The Contractor shall execute the work as per CPWD specification ,relevant IS Code, drawings and as instruction /direction assigned by Engineer-in-charge.The Contractor shall take the full responsibility for safety of all works and safety of labours.

Contractor shall start the work at site within 20 days from the date of acceptance of the work. Renovation of Toilet block shall be done floor-wise without affecting the functionality of other floor toilet blocks.

Special care shall be taken by providing suitable covers tarpaulins etc. to prevent dust nuisance and for protecting furniture and costly equipments. The work shall be carried without any inconvenience to the occupants/officers during working hours. The rates quoted shall include covering of furniture and for handling and re-arranging the furniture etc. and any damage to property caused by the agency ,shall be made good by the agency at his own cost.

Contractor shall comply and abide by the Labour Laws and Labour Act.

13. Recovery of Security Deposit.

The person / persons whose tender(s) may be accepted (hereinafter called the contractor) shall permit Ed.CIL at the time of making any payment to him for work done under the contract to deduct a sum at the rate of 10% of the gross amount of each running bill till the sum alongwith the sum already deposited as earnest money, will amount to security deposit of 5% of the Contract value of the work. The Security Deposit shall not bear any interest.

13 Compensation for Delay/Liquidity Damages

If the contractor not complete the work within the stipulated time period (i.e. 120 days from date of award of work.) for any reason which are within the control of successful bidder, the EDCIL will have the right to recover Liquidated damages (LD) @ 0.5 % (One) per week and the maximum deduction of 10% of the contract value/ rate as agreed. The LD shall be applied only on the balance portion of works not completed within the stipulated time period for reasons within control of the Contractor. Applicable GST on LD amount would also be charged additional.

14 Contractor to Keep Site Clean

The splashes and droppings from white washing, colour washing, painting etc., on walls, floor, windows, etc. shall be removed and the surface cleaned simultaneously with the completion of these items of work in the individual rooms, quarters or premises etc. where the work is done without waiting for the actual completion of all the other items of work in the contract. In case the contractor fails to comply with the requirements of this clause, the

Resident Engineer, Ed.CIL shall have the right to get this work done at the cost of the contractor either departmentally or through any other agency. Before taking such action, the Resident Engineer, Ed.CIL shall give ten days notice in writing to the contractor.

15 Payment Terms:

- 1 Contractor shall submit the computerized Measurement Book
- 2 Valid GST invoice/Bill should be submit to EDCIL (India) Limited quoting EDCIL's GST NO.
- 3 Payment shall be made on the actual measurement and each Running account bill shall not be less than Rs.5.00 Lakhs.
- 4 Necessary statutory deductions such as Labour cess etc..shall be made at the time of payment of the bill.

16. Extra Item/Substituted Item.

The rate of Extra Item/Substituted items shall be governed as follows till such time the rate are duly process and get approved by Competent Authority,

Description	Payable Rate
Schedule Rate Items covered by DSR 2019	75% of the rate as proposed by Engineer-in-charge
Non-Schedule Items	50% of Rate as proposed by Engineer-in-charge.

On approval of Rates of the Extra/Substitute Items by EdCIL,the Contractor shall be paid full 100% rates,after adjusting the amount paid on this account.

17. Deviation in Quantities in BOQ Items.

The Contractor will be paid 50% of the deviated amount proposed by the Engineer-in-Charge. On approval of Deviation statement by the EdCIL , the Contractor shall be paid full 100% rates, after adjusting the amount paid on this account.

Deviation limit for all works : 50%

18. Payment of Final Bill.

The final bill shall be submitted by the contractor in the same manner as specified in interim bills within one months of physical completion of the work No further claims shall be made by the contractor after submission of the final bill and these shall be deemed to have been waived and extinguished.

19. Termination of Contract.

The contractor in respect of any delay, inferior workmanship, any claims for damages and/or any other provisions of this contract or otherwise, and whether the date of completion has or has not elapsed, by notice in writing absolutely determine the contract. Upon such determination the Earnest Money Deposit, Security Deposit already recovered and Performance Guarantee under the contract shall be liable to be forfeited and shall be absolutely at the disposal of the Ed.CIL.

20. Force Majeure:

The Bidder/Supplier should not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delays in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

- For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier/Contractor and not involving the Supplier's/contractor's fault or negligence and not foreseeable. Such events shall include, but are not limited to, acts of the Consignee/Owner either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics.
- If a Force Majeure situation arises, the Contractor/ Supplier should promptly notify the EdCIL in writing of such conditions and the cause thereof. Unless otherwise directed by the Consignee/Owner in writing, the Bidder/Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and should seek all reasonable alternative means for performance not prevented by the Force Majeure event.

21 Notices: For the purpose of all notices, the following should be the address:

The Project Manager- ,

EdCIL India Ltd., EdCIL House, Plot No 18A, Sector -16A, Noida – 201301(UP),
INDIA Tel: 91-120-2512001 to 2512006

Contractor: (To be filled in by the **Contractor**)

22. Resolution of Disputes:

The dispute resolution mechanism to be applied pursuant should be as follows:

- i. In case of Dispute or difference arising between the EdCIL and a Contractor relating to any matter arising out of or connected with this agreement, such disputes or difference should be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof should apply to the arbitration

proceedings.

- ii. The dispute should be referred to the Competent Authority, EdCIL and if he/she is unable or unwilling to act, to the sole arbitration of some other person appointed by him willing to act as such Arbitrator. The award of the arbitrator so appointed should be final, conclusive and binding on all parties to this order.
- iii. The venue of the arbitration should be the place from where the order is issued.

23. Applicable Law

The Contract should be interpreted in accordance with the laws of the Union of India and all disputes should be subject to place of jurisdiction.

24. Disputes and Jurisdiction.

Any legal disputes arising out of any breach of contract pertaining to this tender should be settled in the court of competent jurisdiction located within New Delhi.

25 Acknowledgement:

It is hereby acknowledged that bidders have gone through all the conditions d above and bidders agree to abide by them.

Signature of Bidder Name: _____

Designation: _____

Organization Name: _____

Contact No.: _____

CHAPTER-VI
ANNEXURES

ANNEXURE-II

<<BIDDER'S ORGANIZATION LETTER HEAD >>

DECLARATION SHEET

We, _____ hereby certify that all the information and data furnished by our organization with regard to this tender specification are true and complete to the best of our knowledge. I have gone through the specification, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

We further certified that our organization meets all the conditions of eligibility criteria laid down in this tender document.

The rates quoted in the financial bids are subsidized due to academic discount given to EdCIL INDIA LTD.

We, further specifically certify that our organization has not been Black Listed/ De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/ Public Sector Undertaking in the last three years.

1. NAME & ADDRESS OF Contractor (Attach Address Proof)	
2. Phone	
3. Fax	
4. E-mail	
5. Contact Person Name	
6. Mobile Number	
7. GST Number (Mandatory to be shared)	
8. PAN Number	
9. (In case of on-line payment of Tender Fees) UTR No. (For Tender Fee)	

10. (In case of on-line payment of EMD) UTR No. (For EMD)	
11. EPF Registration	
12. ESIC Registration	
13. Kindly provide bank details of the bidder in the following format: a) Name of the Bank	
b) Account Number	
c) Kindly attach scanned copy of one Cheque book page to enable us to return the EMD to unsuccessful bidder	

(Signature of the Tenderer)

Name: _____

Seal of the Company

LETTER OF UNDERTAKING
(ON THE LETTER HEAD OF THE BIDDER)

To

Chief General Manager (EIS & EPS)
EdCIL (India) Limited (EdCIL)
EdCIL House, 18 A, Sector-16 A,
NOIDA – 201301 (U.P.), India

Sir,

SUBJECT- Renovation of Toilet Blocks at EdCIL Corporate Office, Noida

This bears reference to EdCIL Bid No. **EdCIL/EIS&EPS/Renovation/Toilet Blocks/**Dated __.__.2020. We, hereby, accept all the terms and conditions for submitting bid as mentioned in this Bid Document.

We hereby certify that no terms and conditions have been stipulated by us in the Financial Bid.

We warrant that the services do not violate or infringe upon any patent, copyright, trade secret or other property right of any other person or other entity. We agree that we shall not prevent EdCIL from any claim or demand, action or proceeding, directly or indirectly resulting from or arising out of any breach or alleged breach of any of the terms & conditions of bid document and contract.

The above document is executed on __/__/2020 at (place) _____ and we accept that if anything out of the information provided by us is found wrong, our bid/work order shall be liable for rejection.

Thanking you,

Yours faithfully,

Name of the Bidder_____

Authorized Signatory_____

Seal of the Organization_____

Date:

Place:

ANNEXURE IV

Annual Average Turnover : -

Sl. No.	Financial Year	Annual Turnover
1.	2016-17	
2.	2017-18	
3.	2018-19	

Note: Certificate from Statutory Auditor/ Chartered Accountant certifying balance sheet only for all three years to be attached.

UDIN No of Certificate:	
-------------------------	--

Signature with Seal

Name: _____

Designation: _____

Organization Name: _____

Contact No. : _____

ANNEXURE-V

LETTER OF BID SUBMISSION

To,

**Chief General Manager,
EIS & EPS
EdCIL (India) Limited,
EdCIL House, 18A, Sector- 16A,
NOIDA- 201 301 (U.P)**

SUBJECT- Renovation of Toilet Blocks at EdCIL Corporate Office,Noida
-Submission of Bid -

Sir,

Having examined the details given in Press Notice, Notice Inviting Bid & Bid Document for the above work, I/we hereby submit the relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed form _____ and accompanying statements are true and correct.
2. I/We have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/We submit the following **certificates** in support of our suitability, technical knowledge and capability for having successfully completed the following works:

S.No.	Name of Work	Certificate From

4. Earnest Money Deposit amounting to Rs. ----- in the form of DD No. ----- dated ----- issued by ----- Bank is submitted.

Enclosures:

Date of Submission :

reflected in the above check list

ANNEXURE – VI

Proforma Agreement

THIS AGREEMENT IS made on theday of2020 between EdCIL (India) Limited (A Govt. of India Enterprise), having their registered office at 5th & 6th Floor, Vijaya Building, 17, Barakhamba Road, New Delhi – 110001 & Corporate Office at 18A, Sector-16A, Nodia hereinafter called “the Ed.CIL”, of the one Part and {Name of Contractor}.....(hereinafter called “the Contractor”) of the other Part.

WHEREAS the Ed.CIL is desirous that certain works should be executed, viz. ‘Renovation of Toilet Blocks at EdCIL Corporate Office,Noida’ and has, by Work-Order dated {Date of Work Order}..... accepted the tender of the contractor for the execution, completion and maintenance of such Works. NOW THIS AGREEMENT WITNESSETH as follows:

1. In this Agreement words and expression shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.
 - i) this Form of Agreement;
 - ii) Technical Bid ;
 - iii) the detailed Notice Inviting Tender (NIT);
 - iv) the Tender alongwith the Work-Order; there of together with any correspondence leading thereto;
 - v) the General Rules & Directions, the Condition of Contract
 - vi) the priced Schedule of Quantities;
 - vii) the Annexures
3. The aforesaid documents shall be taken as complementary and mutually explanatory of one another.
4. In consideration of the payment to be made by the Ed.CIL to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Ed.CIL to

execute, complete and maintain the Works in conformity in all respects with the provisions of the Contract.

5. The Ed.CIL hereby covenants to pay the Contractor in consideration of the execution, completion and maintenance of the Works, the accepted tendered value at the times, and in the manner prescribed by the Contract.
6. Any dispute between the parties shall be subject to jurisdiction of Courts in Delhi.

IN WITNESS WHEREOF the parties have hereunto set their respective hands and seals, the day and year first above written.

SIGNED, SEALED AND DELIVERED.

By the said

By the said

NAME : _____

NAME: _____,

On behalf of the Contractor

On behalf of the EdCIL (India) Ltd.

In the presence of :

In the presence of :

NAME : _____

NAME _____

Address _____

Address _____

Remarks

- i) *This form is included in the tender document only for the information of tenderers. Only the successful tenderer will in due course be required to complete this form.*
- ii) *Stamp Duty of this Agreement will be borne by the successful tenderer.*
- iii) *The Bond is to be submitted separately by the successful tenderer on a non-judicial stamp paper of Rs. 100/- (One Hundred) only.*

Annexure-VII

Name of the Bank: -----

To
EdCIL (India) Ltd

PERFORMANCE GUARANTEE FORMAT

In consideration of the EdCIL acting through----- (Designation & address of Contract Signing Authority), (hereinafter called “EdCIL (India) Ltd”) having agreed under the terms and conditions of agreement/Contract Acceptance letter No.----- dt ----- made between----- (Designation & address of contract signing Authority) and----- (here in after called “the said Service Provider” for the work----- (here in after called “the said agreement”) having agreed for submission of a irrevocable Bank Guarantee Bond for ----- (only)) as a performance security Guarantee from the Service Provider for compliance of his obligations in accordance with the terms & conditions in the said agreement.

1. We----- (indicate the name of the Bank) hereinafter referred to as the Bank, undertake to pay to the EdCIL (India) Ltd an amount not exceeding ----- (-----only) on demand by the EdCIL (India) Ltd.

2. We----- (indicate the name of the bank, further agree that (and promise) to pay the amounts due and payable under this guarantee without any demur merely on a demand from the EdCIL (India) Ltd through the Chief General Manager (HR &Admn), EdCIL (India) Ltd, Noida or ----- (Designation & Address of contract signing authority), stating that the amount claimed is due by way of loss or damage caused to or would be caused or suffered by the EdCIL (India) Ltd by reason of any breach by the said Service Provider of any of the terms of conditions contained in the said agreement or by reason of the Service Provider failure to perform the said agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding .. (----- Only).

3. (a) We ----- (indicate the name of Bank) further undertake to pay to the EdCIL (India) Ltd any money so demanded notwithstanding any dispute or dispute raised by the Service Provider in any suite or proceeding pending before any court or Tribunal relating to liability under this present being absolute and unequivocal.

(b) The payment so made by us under this Performance Guarantee shall be a valid discharge of our liability for payment there under and the Service Provider shall have no claim against us for making such payment.

4. We,.....(indicate the name of bank) to further agree that the guarantee herein contained shall remain in full force and effect during the period that would be

taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the EdCIL (India) Ltd under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged by (Designation & Address of contract signing authority) on behalf of the EdCIL (India) Ltd, certify that the terms and conditions of the said agreement have been fully and properly carried out by the said Service provider and accordingly discharges this guarantee.

5 (a) Notwithstanding anything to the contrary contained herein the liability of the bank under this guarantee will remain in force and effect until such time as this guarantee is discharged in writing by the EdCIL (India) Ltd or until (date of validity/ extended validity) whichever is earlier and no claim shall be valid under this guarantee unless notice in writing thereof is given by the EdCIL (India) Ltd within validity/ extended period of validity of guarantee from the date aforesaid.

(b) Provided always that we.....(indicate the name of the Bank) unconditionally undertake to renew this guarantee or to extend the period of guarantee form year to year before the expiry of the period or the extended period of the guarantee, as the case may be on being called upon to do so by the EdCIL (India) Ltd. If the guarantee is not renewed or the period extended on demand, we (indicate the name of the Bank) shall pay the EdCIL (India) Ltd the full amount of guarantee on demand and without demur.

6. We, (indicate the name of Bank) further agree with the EdCIL (India) Ltd that the EdCIL (India) Ltd shall have the fullest liberty without our consent and without effecting in any manner out of obligations hereunder to vary any of the terms and conditions of the said contract from time to time or to postpone for any time or from time to time any to the powers exercisable by the EdCIL (India) Ltd against the said service provider and to forbear or enforce any of the terms and conditions of the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said service provider for any bearance act or omission on the part of the EdCIL (India) Ltd or any indulgence by the EdCIL (India) Ltd to the said service provider for by any such matter or thing whatsoever under the law relating to sureties for the said reservation would relive us from the liability.

7. This guarantee will not be discharged by any change in the constitution of the Bank or the Service Provider.

8. We, (indicate the name of the Bank) lastly undertake not to revoke this guarantee except with the previous consent of the EdCIL (India) Ltd in writing.

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9. This guarantee shall be valid upto (Date of Completion plus Handholding Period). Unless extended on demand by EdCIL (India) Ltd. Notwithstanding anything to the contrary contained hereinbefore, our liability under this guarantee is restricted to Rs.....(Rs.....only) unless a demand under this guarantee is made on us in writing on or before..... we shall be discharged from our liabilities under this guarantee thereafter.

Dated: The day of For (indicate the name of bank)

Signature of Banks Authorized official

Witness

(Name)-----

Designation with Code No. -----

1

Full Address-----

--

2.

CHAPTER-VII

FINANCIAL BID

Instructions to Bidders

1. Financial Bid shall be submitted with full price details.

Financial Bid shall contain only the prices duly filled in as per the format given in Schedule of Rates provided in the tender document.

Financial Bid Standard Forms Namely Form-1 & Annexure-I along with financial bid submission form shall be used for the preparation of the price quote according to the instructions provided.

2. In event no rate has been quoted for any item (s), leaving space both in figure(s), word (s) and amount blank, it will be presumed that the contractor has included the cost of this/these item(s) in other items and rate for such item(s) will be considered as zero and work will be required to be executed accordingly.
3. The bid shall be evaluated on total value of all items as shown in summary and work order shall be placed to a bidder as a composite bid.
4. The prices quoted by the bidder shall be fixed for the quantity mentioned for the duration of the contract and shall not be subject to adjustment on any account. Price should be firm for any positive or negative variation in quantities up to 100%.
5. Work shall be execute as per CPWD specification/Relevant IS codes/ As per Direction of EdCIL Engineer-in-charge.
6. The financial bid submission form should be filled in all respect and uploaded in PDF format (only) duly signed and sealed by the authorized representative. Also, Financial bid **Form-1, & Annexure-I** has to be filled online on EdCIL's E-tendering Portal. In case, the financial bid documents are not complete in all respect the same shall be treated as incomplete at financial bid stage and shall be considered non-responsive.

FINANCIAL BID SUBMISSION FORM

To:

Chief General Manager (EIS & EPS)
EdCIL (India) Limited
EdCIL House, 18 A, Sector-16 A
NOIDA – 201301 (U.P.), India

Dated: ___/___/2020

Dear Sir,

We, the undersigned, offer to provide “Renovation of Toilet Blocks at EdCIL Corporate Office,Noida” In accordance with your request for proposal dated ___/___/2020.

Our attached Financial Bid is for the amount of _____ *[Indicate the corresponding to the amount(s), currency(ies) {Insert amount(s) in words and figures}]*.

Please note that all amounts shall be the same as in Form-1. Our Financial Bid shall be binding upon by us subject to the modifications resulting from Contract negotiations, if any, up to expiration of the validity period of the Proposal.

Yours sincerely,

Authorized Signature {In full and initials}:

Name and Title of Signatory:

In the capacity of:

Address:

E-mail:

FORM-1
SUMMARY OF FINANCIAL BID

S. No.	Description of Items	Amount
1.	Part- A: Civil Work	
2.	Part-B: Electrical Work	
	Total (Rs.)	
Total Price Bid (Inclusive of taxes) (In Words)		
(Rupees.....)		
Signature of bidder	
Name & Address	
Date	

(FINANCIAL BID)

ANNEXURE-I

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
1	Providing and laying in position specified grade of reinforced cement concrete, excluding the cost of centering, shuttering, finishing and reinforcement	Cum	2.25			
	1:1.5:3 (1 cement : 1.5 coarse sand (zone-III): 3 graded stone aggregate 20 mm nominal size). (Cement 43G OPC- Make:-Ultra Tech,ACC,Birla)					
2	Centering and shuttering including strutting, propping etc. and removal of form for all heights : Suspended floors, roofs, landings, balconies and access platform	Sqm	23			
3	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete above plinth level.	Kg	225			
	Thermo-Mechanically Treated bars of grade Fe-500 D or more. (Make:-SAIL,TATA Steel,RINL)					

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
4	Half brick masonry with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level. Cement mortar 1:3 (1 cement :3 coarse sand)	Sqm	21			
5	Providing and fixing 18 mm thick gang saw cut, mirror polished, pre-moulded and pre-polished, machine cut for kitchen platforms, vanity counters, window sills, facias and similar locations of required size, approved shade, colour and texture laid over 20 mm thick base cement mortar 1:4 (1 cement : 4 coarse sand), joints treated with white cement, mixed with matching pigment, epoxy touch ups, including rubbing, curing, moulding and polishing to edges to give high gloss finish etc. complete at all levels. Granite of any colour and shade Area of slab over 0.50 sqm	Sqm	14.5			
6	Extra for providing opening of required size & shape for wash basin/kitchen sink in kitchen platform, vanity counter and similar location in marble/ Granite/ stone work, including necessary holes for pillar taps etc. including moulding, rubbing and polishing of cut edges etc. complete.	Each	23			

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
7	<p>Providing and fixing expansion hold fasteners on C.C./R.C.C./Brick masonry surface backing including drilling necessary holes and the cost of bolt etc complete.</p> <p>Fastener with threaded dia 12 mm (Make:-Hilti,Fischer)</p>	Each	70			
8	<p>Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought framed and fixed in position with hold fast lugs or with dash fasteners of required dia & length (hold fast lugs or dash fastener shall be paid for separately).</p> <p>Second class teak wood</p>	Cum	0.875			
9	<p>Providing and fixing ISI marked flush door shutters conforming to IS :2202 (Part I) non-decorative type, core of block board construction with frame of 1st class hard wood and well matched commercial 3 ply veneering with vertical grains or cross bands and face veneers on both faces of shutters:</p> <p>30 mm thick including ISI marked Stainless Steel butt hinges with necessary screws (Make: Kitply ,Duro ,Century ,Legend or equivalent)</p>	Sqm	50			

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
10	Providing and fixing ISI marked oxidised M.S. tower bolt black finish,(Barrel type) with necessary screws etc. complete : 200x10 mm (Make:- Dorma, Hardwyn ,Stanley or equivalent)	Each	21			
11	Providing and fixing aluminium die cast body tubular type universal hydraulic door closer (having brand logo with ISI, IS : 3564, embossed on the body, door weight upto 35 kg and door width upto 700 mm), with necessary accessories and screws etc. complete. (Make:- Dorma, Hardwyn ,Stanley)	Each	9			
12	Providing and fixing aluminium hanging floor door stopper, ISI marked ,anodised (anodic coating not less than grade AC 10 as per IS : 1868)transparent or dyed to required colour and shade, with necessary screws etc. complete. -Twin rubber stopper (Make:- Dorma, Hardwyn ,Stanley)	Each	9			
13	Providing and fixing bright /matt finished Stainless Steel handles of approved quality & make with necessary screws etc all complete.	Each	42			
	125 mm (Make:- Dorma, Hardwyn ,Stanley)					

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
14	Structural steel work riveted, bolted or welded in built up sections, trusses and framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete. (Make:-Sail, Tisco, RINL)	Kg	90			
15	Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm, including pointing in white cement mixed with pigment of matching shade complete. (Make:-Kajaria, Nitco, Somani, Johnson or equivalent)	Sqm	359			
16	Providing and laying Ceramic glazed floor tiles of size 300x300 mm (thickness to be specified by the manufacturer) of 1st quality conforming to IS : 15622 of approved make in colours such as White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick cement mortar 1:4 (1 Cement :4 Coarse sand), jointing with grey cement slurry @ 3.3kg/sqm including pointing the joints with white cement and matching pigment etc., complete. (Make:-Kajaria, Nitco, Somani, Johnson or equivalent)	Sqm	98.5			

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
17	Providing and fixing on wall face unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382, leaving 10 mm gap for thermal expansion, (i) Single socketed pipes. (Make:-Astral,Ashirwad,Supreme)					
a	75 mm diameter	Metre	85			
b	110 mm diameter	Metre	85			
18	Providing and fixing unplasticised -PVC pipe clips of approved design to unplasticised - PVC rain water pipes by means of 50x50x50 mm hard wood plugs, screwed with M.S. screws of required length,including cutting brick work and fixing in cement mortar 1:4 (1 cement : 4 coarse sand) and making good the wall etc. complete. (Make:-Astral,Ashirwad,Supreme)					
a	75 mm	Each	40			
b	110 mm	Each	40			
19	Providing and fixing on wall face unplasticised - PVC moulded fittings/accessories for unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382, leaving 10 mm gap for thermal expansion.					

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
	(Make:-Astral,Ashirwad,Supreme)					
19.1	Single tee with door					
a	75x75x75 mm	Each	9			
b	110x110x110 mm	Each	9			
19.2	Single tee without door					
a	75x75x75 mm	Each	8			
b	110x110x110 mm	Each	8			
19.3	Bend 87.5°					
a	75 mm bend	Each	9			
b	110 mm bend	Each	9			

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
20	<p>Providing and fixing tiled false ceiling of specified materials of size 595x595 mm in true horizontal level, suspended on inter locking metal grid of hot dipped galvanized steel sections (galvanized @ 120 grams/ sqm, both side inclusive) consisting of main "T" runner with suitably spaced joints to get required length and of size 24x38 mm made from 0.30 mm thick (minimum) sheet, spaced at 1200 mm center to center and cross "T" of size 24x25 mm made of 0.30 mm thick (minimum) sheet, 1200 mm long spaced between main "T" at 600 mm center to center to form a grid of 1200x600 mm and secondary cross "T" of length 600 mm and size 24x25 mm made of 0.30 mm thick (minimum) sheet to be interlocked at middle of the 1200x600 mm panel to form grids of 600x600 mm and wall angle of size 24x24x0.3 mm and laying false ceiling tiles of approved texture in the grid including, required cutting/making, opening for services like diffusers, grills, light fittings, fixtures, smoke detectors etc. Main "T" runners to be suspended from ceiling using GI slotted cleats of size 27 x 37 x 25 x1.6 mm fixed to ceiling with 12.5 mm dia and 50 mm long dash fasteners, 4 mm GI adjustable rods with galvanised butterfly level clips of size 85 x 30 x 0.8 mm spaced at 1200 mm center to center along main T, bottom exposed width of 24 mm of all</p> <p>T-sections shall be pre-painted with polyester paint, all complete for all heights as per specifications, drawings and as directed by Engineer-in-charge.</p>	Sqm	60			

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3)
				In figure	In words	(Rs.)
	12.5 mm thick fully Perforated Gypsum Board tile made from plasterboard having glass fibre conforming to IS:2095 part I, of size 595x595 mm, having perforation of 9.7x9.7 mm at 19.4 mm c/c with center borders of 48 mm and the side borders of 30 mm, backed with non woven tissue on the back side, having an NRC (Noise Reduction Coefficient) of 0.79, with 50 mm resin bonded glass wool backing. (Make:-Saint Gobain,India Gypsum,Lafarge)					
21	12 mm cement plaster of mix : 1:4 (1 cement: 4 fine sand)	Sqm	391.1			
22	Removing white or colour wash by scrapping and sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete	Sqm	17			
23	Repair to plaster of thickness 12mm to 20 mm in patches of area 2.5 sqm and under, including cutting the patch in proper shape, raking out joints and preparing plastering the wall surface with white cement based polymer modified self curing mortar, including disposal of rubbish, all complete as per the direction of Engineer-In-Charge.	Sqm	12			
24	Dismantling W.C. Pan of all sizes including disposal of dismantled materials i/c malba all complete as per directions of Engineer-in-Charge.	Each	8			

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
25	Demolishing cement concrete manually/ by mechanical means including disposal of material within 50 metres lead as per direction of Engineer - in -charge.					
	Nominal concrete 1:3:6 or richer mix (i/c equivalent design mix)	Cum	14			
26	Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge. In cement mortar	Cum	1.1			
27	Dismantling doors, windows and clerestory windows (steel or wood) shutter including chowkhats, architrave, holdfasts etc. complete and stacking within 50 metres lead : Of area 3 sq. metres and below	Each	41			
28	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead. For thickness of tiles 10 mm to 25 mm	Sqm	418.29			

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
29	Dismantling of flushing cistern of all types (C.I./PVC/Vitrious China) including stacking of useful materials near the site and disposal of unserviceable materials within 50 metres lead.	Each	27			
30	Disposal of building rubbish / malba / similar unserviceable, dismantled or waste materials by mechanical means, including loading, transporting, unloading to approved municipal dumping ground or as approved by Engineer-in-charge, beyond 50 m initial lead, for all leads including all lifts involved.	Cum	22			
31	Providing and fixing CP Brass 32mm size Bottle Trap of approved quality & make and as per the direction of Engineer-in-charge.	Each	27			
32	Providing and fixing white vitreous china squatting plate urinal with integral rim longitudinal flush pipe.	Each	4			
33	Providing and fixing to wall beveled edge 5 mm thick mirror of superior glass (of approved quality) complete with 6 mm thick hard board fixed to the wall with stainless steel clips of suitable size and screws complete all as directed by Engineer-in Charge.	Sqm	45			

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3)
				In figure	In words	(Rs.)
34	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, i/c fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and the cost of cutting chases and making good the same including testing of joints complete as per direction of Engineer in Charge. Concealed work, including cutting chases and making good the walls etc. (Make:-Astral,Ashirwad,Supreme)					
a	15 mm nominal outer dia Pipes	Metre	110			
b	32 mm nominal outer dia Pipes	Metre	110			
35	Cutting holes up to 30x30 cm in walls including making good the same: -With common burnt clay F.P.S. (non modular) bricks	Each	9			
36	Wall painting with plastic emulsion paint of approved brand and manufacture to give an even shade:One or more coats on old works. (Make:-Nerolac,Asian,Berger)	Sqm	353.1			
37	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade : -Two or more coats on new work (Make:-Nerolac,Asian,Berger)	Sqm	123			

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
38	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately) :					
	Polyester powder coated aluminium (minimum thickness of polyester powder coating 50 micron) (Make:-Jindal,Hindalco,Indal)	Kg	80			
39	For shutters of doors, windows & ventilators including providing and fixing hinges/ pivots and making provision for fixing of fittings wherever required including the cost of EPDM rubber / neoprene	Kg	40			

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
	Polyester powder coated aluminium (minimum thickness of polyester powder coating 50 micron) (Make:-Jindal,Hindalco,Indal)					
40	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of Engineer-in-charge . (Cost of aluminium snap beading shall be paid in basic item):					
	With float glass panes of 5.0 mm thickness (Make:-Saint Gobain,Modi Glass,)	Sqm	12			

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
41	<p>Providing and laying in situ seven course water proofing treatment with APP (Atactic poly-propylene) modified Polymeric memberane over roof consisting of first coat of bitumen primer @ 0.40 Kg per sqm, 2nd, 4th & 6th courses of bonding material @ 1.20 Kg/sqm, which shall consist of blown type bitumen of grade 85/25 conforming to IS : 702, 3rd and 5th layers of roofing membrane APP</p> <p>modified Polymeric membrane 1.5 mm thick of 2.25 Kg/sqm weight consisting of five layers prefabricated with centre core as 20 micron HMHDPE film sandwiched on both sides with polymeric mix and the polymeric mix is protected on both side with 20 micron HMHDPE film. 7th, the top most layer shall be finished with brick tiles of class designation 10 grouted with cement mortar 1:3 (1cement : 3 fine sand) mixed with 2% integral water proofing compound by weight of cement over a 12 mm layer of cement mortar 1:3 (1 cement : 3 fine sand) and finished neat (item of laying brick tiles shall be paid for separately).</p> <p>(Make:- FOSROC,CICO,Pidilite,Sika,BASF)</p>	Sqm	120			
42	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead.	Sqm	114.33			
43	Providing and laying brick bat in sunken portion	Cum	27			

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3)
				In figure	In words	(Rs.)
44	Providing and fixing heavy duty bibcock two in one of Jaguar make or equivalent complete with all as directed by the Engineer-in charge Stainless steel Bib cock	Each	12			
45	Providing and fixing Pillar Cock of Jaguar make or equivalent all complete as directed by the Engineer-in-Charge	Each	19			
46	Providing and fixing Angle Valve of Jaguar make or equivalent all complete as directed by the Engineer-in-Charge	Each	51			
47	Providing and fixing Health Faucet of Jaguar make or equivalent all complete as directed by Engineer-in-Charge	Each	12			
48	Providing and fixing 12 mm thick frosted toughened glass urinal partition with suitable stainless steel clips and screws all complete as directed by the Engineer-in-Charge	Sqm	8			
49	Providing and fixing toilet paper holder : Make Jaguar or equivalent complete as per direction of Engineer-in-Charge	Each	8			
50	Providing and fixing soap dispenser of approved manufacture	Each	11			

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
51	Providing and fixing Stainless steel (Gr 304) 600 mm long towel rod of approved quality heavy duty of Jaguar make complete with suitable screws in rawl plug etc,all complete as directed by the Engineer-in-Charge	Each	9			
52	Supplying and fixing heavy duty coat hook of approved manufacture such as Jaguar or equivalent approved make with suitable screws etc, as directed by Engineer-in-charge	Each	8			
53	Providing and fixing ISI Marked Aldrop 300 mm long	Each	9			
54	Providing and fixing European water Closet of Jaguar Make or equivalent including providing and fixing cistern with P/S trap heavy duty Plastic seat with hinges, buffer etc all complete including fixing in position with necessary holes as per direction of Engineer-in -Charge .	Each	8			
55	Providing and fixing Urinal of Make M/s.Jaguar or equivalent including providing and fixing cistern complete including fixing in position with necessary holes as per direction of Engineer-in -Charge .	Each	8			
56	Providing and fixing wash basin of Make M/s.Jaguar or equivalent etc. all complete including fixing in position with necessary holes as per direction of Engineer-in -Charge .	Each	19			

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
57	Providing and fixing 100 mm dia PVC P-Trap	Each	17			
58	Providing and fixing 100 mm dia PCV Nahani trap	Each	17			
59	Providing and Fixing 50 mm dia GI Gate Valve	Each	9			
60	Providing and fixing Flexible Pipe to connect Wash Basin to Angular Cock	Each	27			
61	Providing and Fixing 100 mm dia SS Grating of approved make	Each	33			
62	Providing and Fixing Hand dryer of make Jaguar or equivalent.	Each	8			
63	Providing and fixing Stainless Steel Grade 304 name Plate	Sqin	1050			
Total Amount of Civil Work (Rs.)						
Electrical Works						

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
1	Wiring for light point/fan point/exhaust fan point/call bell point with 1.5 sq.mm. FR PVC insulated copper conductor single core cable in surface/recessed medium class PVC conduit with modular switch, modular plate, suitable GI box and earthing the point with 1.5 sq.mm. FR PVC insulated copper conductor single core cable etc.as required. Group C Cable (Make:-Anchor,Havells,Standard,Finolex,National)	Points	65			
2	Wiring for circuit/sub-main wiring along with earth wire with the following sizes of PVC insulated copper conductor, single core cable in surface / recessed medium class PVC conduit as required. (Make:-Anchor,Havells,Standard,Finolex,National)					
	2 x 2.5 sq.mm. + 1 x 2.5 sq.mm. earth wire	Metre	90			
	2 x 4.0 sq.mm. + 1 x 4.0 sq.mm. earth wire	Metre	50			
3	Supplying and fixing following size/modules GI box along with modular base & cover plate modular switches in recess etc as required					
	1 or 2Module (75mmX 75mm)	Each	17			
	6 Module (200mm X 75mm)	Each	9			

S.No.	Description	Unit (1)	Qty (2)	Rate Per Unit (In Rs.) (3)		Amount(2X3) (Rs.)
				In figure	In words	
4	Supplying and fixing following modular switch/socket on the existing modular plate and switch box including connections but excluding modular plate etc as required (Make:- Anchor ,Roma, GM,MK)					
	5/6 Amp Switch -2ways	Each	45			
	15/16 Amps Switch	Each	18			
	3 Pin 5/6 Amp Socket Outlet	Each	9			
	6 pin 15/16 Amp socket outlet	Each	9			
5	Providing and Fixing 300 mm X 300 mm Exhaust Fan of approved Makes (Make:-Crompton, Bajaj, Havells)	Each	8			
6	Supplying prewired LED fittings of 15 W to use complete as required (Make:-Crompton, Bajaj, Havells,Philips)	Each	53			
Total Amount of Electrical Work						